

EAST HERTS COUNCIL

EXECUTIVE – 5 MARCH 2013

REPORT BY THE LEADER OF THE COUNCIL

2013/14 SERVICE PLANS

WARD(S) AFFECTED: ALL

Purpose/Summary of Report

- The purpose is to set out the planned service activity for 2013/14. The Executive are asked to agree the 2013/14 Service Plans at their meeting on 5 March 2013.

<u>RECOMMENDATION FOR THE EXECUTIVE:</u> that	
(A)	The attached service plan activity for 2013/14 be agreed.

1.0 Background

1.1 East Herts uses an integrated service planning and financial planning framework to ensure that all services deliver the Council's corporate priorities.

1.2 Service Plans are produced every year by Heads of Service and set out the key actions that need to be undertaken to deliver the corporate priorities and key objectives, in line with the budget. These actions are linked (where relevant) to key performance indicators, so that achievement can be measured and tracked.

2.0 Report

2.1 All service plans have been checked to ensure compliance with the service planning guidance and all sections have been completed. For ease, only Table 3, which sets out the key actions for each service, have been detailed in **Essential Reference Paper 'B'**. The rest of the service plan contains contextual information about the service.

- 2.2 Overall, the actions detailed reflect the Consolidated Budget report that was presented to Executive on 5 February 2013.
- 2.3 The 2013/14 Service Plan activity will be monitored on a six monthly basis but will be reported to the relevant scrutiny committee for each service (like the Corporate Healthcheck Report).
- 2.4 The 2013/14 Service Plans were scrutinised at a meeting of the Joint Scrutiny Committees on 12 February 2013.
- 3.0 Implications/Consultations
- 3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

Background Papers

None.

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